

# Fundraising Policy

St Albans East Primary School



Date: March 2018

Rationale	Fundraising contributes to our school's ability to provide a diverse range of quality programs and resources. Our school recognises the mutual benefits that can be gained from developing positive and purposeful partnerships with organisations, businesses and the wider school community.
Aim	To improve student learning, to increase staff development opportunities, and to enhance school resources through a deliberate strategy of developing positive and purposeful partnerships with organisations, businesses and the wider school community. To raise sufficient funds to achieve the educational goals of the school.
Implementation	<ul style="list-style-type: none"><li>● In accordance with Regulation 8.19 of the Education Regulations 1988, School Council may raise funds for school purposes by conducting local efforts or amusements.</li><li>● The Finance Sub-Committee will have the responsibility to provide advice and recommendations to School Council in relation to sponsorships, grants and donations.</li><li>● All fundraising events must have appropriate internal control mechanisms, and must have a specific purpose so that contributors understand the purpose of the activity.</li><li>● School Council will be provided with a report of any proposal for fundraising activities at the beginning of each school year.</li><li>● Any pecuniary interests by School Councillors must be declared to School Council at the time of the report to School Council.</li><li>● Sponsorships will only be sought with organisations where a clear and demonstrable benefit for the students and the school's programs is envisaged.</li><li>● Sponsorship, fundraising arrangements and grant submissions must take into account the values and views of the school community, as well as the school's strategic plan and policies.</li><li>● Appropriate sponsorships and grants will be sought from industry and commerce so long as they benefit the school, have educational value, and do not involve associations with undesirable products, services or companies such as alcohol or tobacco products.</li><li>● Sponsorship arrangements that contain restrictions regarding the school's ability to purchase goods and services freely, or restrict the school's ability to make choices in any way, will be avoided.</li><li>● Each individual sponsorship arrangement, if applicable, will be reviewed on an annual basis.</li><li>● School Council has the potential to hire school facilities to outside bodies when the facilities are not required for school purposes and also have the responsibility to establish the terms and conditions of use.</li><li>● Any fundraising involving raffles with the prize exceeding \$5,000 must be undertaken with the permission and under the instructions of the Raffles &amp; Bingo Permits Board. All fundraising activities will be identified as such, and will only involve voluntary participation.</li><li>● All transactions related to fundraising activities will be reported to School Council by way of a Profit and Loss report.</li></ul>



- All profits (and losses) associated with fundraising activities will be reported to the wider community.

Evaluation

This policy will be reviewed as part of the three-year review cycle

Review Year

2021