

St Albans East Primary School Student Dress Code Policy



Help for non-English speakers

If you need help to understand the information in this policy please contact 9366 2071 or st.albans.east.ps@education.vic.gov.au.

PURPOSE

The purpose of the Student Dress Code is to outline St Albans East Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes

This dress code has been developed by St Albans East Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support St Albans East Primary School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

UNIFORM AND APPEARANCE

The full list of St Albans East Primary School's compulsory school uniform items are available at Appendix A to this policy.

General appearance

While at school, travelling to or from school or participating in school activities, St Albans East Primary School students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name

- Additional layers of clothing may be worn underneath the uniform for added warmth,

provided these undergarments are completely hidden.

Jewellery and cosmetics

Students are not permitted to wear decorative jewellery to school. Stud earrings and sleepers worn in the ears, and watches, are the only acceptable jewellery.

Cosmetics may not be worn at school.

Hair and Sun safety

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.

School uniform hats must be worn outside from mid-August (exact date to be set by the school annually) to 30 April and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice.

Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

PURCHASE OF UNIFORMS

Uniform items can be purchased from Primary Schools Wear (PSW) or ordered directly online at <https://www.psw.com.au>

Support for families experiencing difficulty

Please contact the school to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

IMPLEMENTATION

St Albans East Primary School will ensure that this Student Dress Code is communicated to all families and students through our website. We will assist students who may be experiencing difficulties complying with this policy where possible.

Students wearing non-compliant uniform items may be asked to change into a compliant item of clothing provided by the school. If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

Measures taken by St Albans East Primary School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
 - the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
 - encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

CONCERNS ABOUT THIS STUDENT DRESS CODE

St Albans East Primary School welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, available on our school's website.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in induction processes for relevant staff
- Included in our staff handbook/manual
- Discussed in an annual staff briefing/meeting
- Is available on the school website

- Made available in hard copy from school administration upon request

FURTHER INFORMATION AND RESOURCES

- St Albans East Primary School Sunsmart Policy
- St Albans East Primary School Parent Complaint Policy
- St Albans East Primary School Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

POLICY REVIEW AND APPROVAL

Policy last reviewed	June 2025
Consultation	Accessible on the school website.
Approved by	Principal
Next scheduled review	June 2029

APPENDIX A – School Uniform Items

All year round

The following items may be worn all year round, with either the summer or winter uniform:

Jumper or Vest

Green polar fleece with school logo
Navy polar/vest fleece with school logo

Polo shirts

Green long and short sleeved with school logo.

Skorts

Plain navy skorts without decoration or brand name and in winter can be worn with navy blue tights/stockings.

Socks or

Navy blue tights or

Navy blue

tights/stockings

Footwear

Appropriate footwear is to be worn. Summer sandals with covered toes, black or brown school shoes or pull on school boots or runners are permitted. No thongs or open-toed sandals are permitted.

School Rain Coat (Optional Item)

Navy Blue coat with red collar and school logo

Headwear

Navy blue, green or white head bands, hair ribbons, “scrunchies” or headwear worn as part of cultural/religious beliefs. Elastic Bands used to tie up hair may be worn in any colour.

Summer Uniform – to be worn in Terms 1

and 4 Dresses

Summer blue and white checked dress

Shorts

Plain navy blue shorts without decoration or brand name

Winter Uniform – to be worn in Term 2 and 3

Pants

Plain, navy blue track pants without decoration or brand name

Skivvies

Plain green skivvy

Hats – to be worn from mid-August to 30 April

Navy broadbrim without decoration or brand name.

Sports uniform

Green polo top with navy blue shorts/skirt/skort.

There are specific uniform requirements for students participating in specialist sports such as netball, [INSERT OTHER SPORTS]. These uniforms are provided by the school for the duration of the sports season.