

MEDICATION AUTHORITY FORM

For students requiring medication to be administered at school

This form should, ideally, be signed by the student's medical/health practitioner for all medication to be administered at school but schools may proceed on the signed authority of parents in the absence of a signature from a medical practitioner.

- For students with asthma,
- For students with anaphylaxis, an

Please only complete the sections below that are relevant to the student's health support needs. If additional advice is required, please attach it to the form.

Please note: wherever possible, medication should be scheduled outside school hours, eg medication required 3 times daily is generally not required during a school day - it can be taken before and after school and before bed.

STUDENT DETAILS

Date:

Name of school: ST ALBANS EAST PRIMARY SCHOOL

Name of student:

Date of Birth:

MedicAlert Number (if relevant):

MEDICATION TO BE ADMINISTERED AT SCHOOL:

1. Name of Medication:

Dosage amount:

Time to be taken:

Dates to be administered - Start:

End:

Ongoing medication:

Yes ☐

No ☐

How is it to be taken:

Oral ☐

Topical ☐

Injection ☐

Supervision required:

No - Student self managing ☐

Yes ☐

Observe ☐

Assist ☐

Administer ☐

2. Name of Medication:

Dosage amount:

Time to be taken:

Dates to be administered: Start

End:

Ongoing medication:

Yes ☐

No ☐

How is it to be taken:

Oral ☐

Topical ☐

Injection ☐

Supervision required:

No - Student self managing ☐

Yes ☐

Observe ☐

Assist ☐

Administer ☐

MEDICATION STORAGE

Please indicate if there are any specific storage instructions for any medication:

MEDICATION DELIVERED TO THE SCHOOL

Please ensure that medication delivered to the school:

- ☐ Is in its original package
- ☐ The pharmacy label matches the information included in this form

SUPERVISION REQUIRED

Students in the early years will generally need supervision of their medication and other aspects of health care management. In line with their age and stage of development and capabilities, older students can take responsibility for their own health care. Self-management should be agreed to by the student and their parents/carers, the school and the students' medical/health practitioner.

Please describe what supervision or assistance is required by the student when taking medication at school (e.g. remind, observe, assist or administer):

MONITORING EFFECTS OF MEDICATION

Please Note: School staff do not monitor the effects of medication and will seek emergency medical assistance if concerned about a student's behaviour following medication.

PRIVACY STATEMENT

We collect personal and health information to plan for and support the health care needs of our students. Information collected will be used and disclosed in accordance with the Department of Education and Trainings' privacy policy which applies to all government schools (available at: <https://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx> and the law.

AUTHORISATION TO ADMINISTER MEDICATION IN ACCORDANCE WITH THIS FORM:

Name of parent/carer:

Signature:

Date:

Name of medical/health practitioner:

Professional role:

Signature:

Date:

Contact details:
