



25 McArthur Ave, St Albans 3021  
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[st.albans.east.ps@education.vic.gov.au](mailto:st.albans.east.ps@education.vic.gov.au)

## Electronic Publishing Information

Dear Parents/Guardians,

St Albans East Primary School believes it is important for online learning to be a part of the learning experience for all students. Changes in the Victorian curriculum for primary students supports this view, strongly emphasising the necessity to teach students how to use the Internet in safe, ethical and productive ways.

We endeavour to deliver high standards when working for students, teachers and parents using online platforms. St Albans East PS uses an online portal 'COMPASS' for parents to access news, communicate with staff and monitor school attendance. Parents will issue with their unique log in details once enrolled. Our students use the school iPads and laptops to create presentations, videos and animations showing their understandings about the work they do in their classrooms.

Our aim is to make online learning a part of the everyday learning that happens at our school. It will provide the opportunity for parents/guardians to be involved in their child's learning and for children to be able to choose to learn anytime and anywhere.

These new ways of working and learning online provide us with the means to share school life with the community through photographs, videos and examples of student work. These would always be presented in a positive light to celebrate our students' learning. For this we need your permission to publish your child's image online.

At St Albans East, we have a strong commitment to online safety and protection of privacy. To support this we will ensure that only moderated and/or DET endorsed websites are used to display student images or video. The school will maintain control over the online content we publish, with all student work being teacher moderated. The school will be able to remove any video, photo or student work immediately upon parent request. Students will only be identified by their first name.

If you have any queries, please don't hesitate to contact us for further information.  
The school would appreciate it if you could sign the electronic publishing form and return it to school.

Thanking You,

Paul Busuttil  
(Principal)

**EXCELLENCE  
IN EDUCATION**



Name of Student: \_\_\_\_\_

Class: \_\_\_\_\_

Date: \_\_\_\_\_

Permission is being requested to publish, reproduce and communicate the digital image and/or schoolwork of the above-named student on the school's online web sites and social media spaces as listed below. This consent is valid for the duration of the student's time at St Albans East Primary School.

Digital images and/or schoolwork may include photographs, video, audio recordings, artwork, school projects, poems, articles, blog posts, podcasts, videos or digital stories.

Permission is being requested to publish, reproduce and communicate on,

- ❖ The school's secure intranet for teachers to access at school and at home (<https://drive.google.com/>)
- ❖ The school's publicly accessible website (<http://www.saeps.vic.edu.au> )
- ❖ The school's publicly accessible Global2 blogs (<http://global2.vic.edu.au>) eg. <http://msfielding.global2.vic.edu.au/> School blog Links accessible via school website
- ❖ The school's publicly accessible Twitter stream (<http://www.twitter.com/stalbanseastps>)
- ❖ The school's **password protected, teacher managed, student learning spaces** at:

- <https://www.makersempire.com/>
- <https://app.seesaw.me/>
- <http://www.mathletics.com.au>
- <http://www.literacyplanet.com>
- <https://saeps.dbprimary.net/>
- <http://www.padlet.com>
- <https://saeps-vic.compass.education>
- <https://portal.spapplatform.com.au>
- <https://readingeggs.com.au/>
- <https://arc.educationapps.vic.gov.au/> (Patmaths & Patreading)
- <https://www.nap.edu.au/> (Naplan)
- <https://mathigon.org/>
- <https://www.getepic.com>
- <https://www.studyladder.com.au/>
- [www.schools.vic.edu.au](http://www.schools.vic.edu.au)
- <https://education.minecraft.net>
- <https://www.saeps.vic.edu.au/>
- <https://www.clickview.com.au/>
- <https://www.typingtournament.com>
- <https://www.digitallicence.com.au/>

\* Your work and/or image may be selected to be used as a resource by the education department. They may be used at conferences, in printed and electronic publications, including the Internet or video for educational purposes. If you agree to do this, the work will appear with your **first name only**.

\* Please advise whether your work identifies a living person (other than you) and if so, how the school/the DET can contact that person to obtain their consent for your work to be published.

## STUDENT AND PARENT/GUARDIAN CONSENT

I, \_\_\_\_\_ give permission to the State of Victoria  
(Department of Education and Training) to publish, reproduce and communicate my:

### Please tick YES or NO

Digital image and voice (Photograph/Video Audio Recording)      Yes ☐      No ☐

Schoolwork      Yes ☐      No ☐

## STUDENT IDENTIFICATION AND PRIVACY

If published, reproduced and communicated I understand that for privacy purposes my work will be identified using the title of the work, my first name only, my year level and school. No other personal information will be published although I accept that that my identity may nevertheless be apparent by association to a number of people. If my work identifies a living person other than myself, I have advised my teacher/the DET how to contact that person to obtain their consent for my work to be published.

## INTELLECTUAL PROPERTY AND COPYRIGHT

I understand that I hold the intellectual property rights but grant the State of Victoria (Department of Education and Training) licence to use them at no cost.

I grant permission for the State of Victoria (Department of Education and Training) to allow my work to be made available to other government and not for profit, non-government schools in Australia that are members of the National Education Access Licence for Schools (NEALS). This means that other schools may reproduce and communicate my work.

With reference to the above material, I grant permission to the Department of Education and Training to use, reproduce, distribute, communicate to the public, publish, publicly perform, publicly display, modify, adapt, translate, upload, download in any form or manner, and incorporate this material into other materials or works in any format or medium for any non-commercial purpose and the right to sublicense those rights. This consent is valid for the duration of the student's time at St Albans East Primary School.

I understand that I can withdraw my consent at any time, but I must do so in writing and forward it to the Principal, St Albans East Primary School, 25 McArthur Ave, St Albans, VIC 3021.

<b>Student Name:</b> (print)	
<b>Parent/Legal Guardian Name:</b> (print)	
<b>Parent Signature:</b>	
<b>Date:</b>	

**STUDENT ID:**